

## **Lab and Packing Assistant**

Intact Genomics is seeking a full-time Assistant. The successful candidates will be responsible for assisting laboratory and packing duties and performing routine tasks with direction from supervisors.

## **DUTIES & RESPONSIBILITIES**

- Follow recipes and protocols, prepare media and buffers. Assist scientists with basic molecular biology experiments.
- Maintain orderly lab environment, assist in general lab maintenance and cleaning.
- Pack and label of products for shipment.
- Receive and record packages, stock supplies.
- Label bottles, aliquot liquid, and help maintain inventory.
- Record and collect data.
- Perform other duties as assigned.

## **QUALIFICATIONS & REQUIREMENTS**

- Minimum 2 year of college education in biotechnology or biology related areas.
- Must have the ability to work in a fast-paced environment and have a sense of urgency to complete tasks accurately and on time.
- Excellent organizational skills.
- Excellent attention to detail.
- Able to communicate effectively well with others and work with a diverse team.
- Able to lift 25 lbs.
- Hard-working, highly self-motivated, ability to work independently.
- Must be authorized to work in the United States.

## **HOW TO APPLY**

Interested candidates should submit a cover letter and resume to: <a href="mailto:rye@intactgenomics.com">rye@intactgenomics.com</a> or apply online at <a href="mailto:www.intactgenomics.com">www.intactgenomics.com</a>.